



MHFA Office use only

Transaction #: \_\_\_\_\_

## Order Form: Participant Reference Guide

Please complete the information below and return this form to MHFA Canada via email [mhfaorders@mentalhealthcommission.ca](mailto:mhfaorders@mentalhealthcommission.ca)

|   |   |                                     |                                     |  |
|---|---|-------------------------------------|-------------------------------------|--|
| <b>First and Last Name:</b>   |   |                                     |                                     |  |
| <b>Email:</b>   |   |                                     |                                     |  |
| <b>Phone Number:</b>  |   |                                     |                                     |  |
| <b>Organization Name:</b><br><i>(if applicable)</i>                                 |   |                                     |                                     |  |
| <b>Select the reference guide type:</b>   | MHFA Standard (Virtual) Reference Guide - \$30 plus GST |                                     |                                     |  |
| <b>Shipping Address:</b><br><i>Canada ONLY, no PO box</i>                           |   |                                     |                                     |  |
| <b>Shipping Province:</b><br><i>(Please select the province to calculate taxes)</i> |   |                                     |                                     |  |
| <b>Payment Type:</b>  | <input type="checkbox"/> Visa                           | <input type="checkbox"/> MasterCard | <input type="checkbox"/> Visa Debit | <input type="checkbox"/> MasterCard Debit  |
| <b>Cardholder Name:</b>   |   |                                     |                                     |  |
| <b>Card Number:</b>   |   |                                     |                                     |  |
| <b>Expiration Date (MM/YY):</b>   |   |                                     |                                     |  |
| <b>HST Number 852998988 RT 0001</b>   |   |                                     |                                     | <b>Reference Guide Price (A):</b><br><b>GST (5%) on (A):</b><br><b>Shipping:</b><br><b>Shipping Taxes:</b> |
|   |   |                                     |                                     | <b>Amount To Pay:</b> <span style="background-color: #c8e6c9; padding: 2px 10px;"> </span>                 |

- **Payment must accompany this order form.**
- You will receive an order confirmation email once your order has been processed. Shortly after, you will also receive a shipping confirmation with tracking information.
- **SALE POLICY:** All sales are final. Receivers are responsible for monitoring the status of their shipment and contacting the courier if alternate arrangements are required.
- **If you have any questions regarding this form, please contact MHFA Canada via email [mhfaorders@mentalhealthcommission.ca](mailto:mhfaorders@mentalhealthcommission.ca)**